

Pregnancy Maintenance Initiative (PMI) 2016-2017 (FY17 Auto Copy)

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Barton County Health Department

Period: 07/01/2016 - 06/30/2017

Filter(s): Barton County Health Department;

Grouping A - Administration and Management

Goal: A.1 - Capacity building and accountability

Start Date:

End Date:

Attachments: Program Organizational Chart

Attach proof of Non-Profit Status (501(c)(3))

Did you attach your Non-Profit Status (501(c)(3))?: No

List your PMI Program staff names, positions and email addresses (Note the staff member who is the Primary Point of Contact): Shelly Schneider, BSN, RN Administrator/Director sschneider@bartoncounty.org

****Krysten Watkins, LMSW Social Worker kwatkins@bartoncounty.org**

Karen Winkelman, RN Nurse Supervisor kwinkelman@bartoncounty.org

Shannon Royer Finc. Officer/Billing Supervisor sroyer@bartoncounty.org

Kimberley Clark Clerical Supervisor kclark@bartoncounty.org

Samantha Dove Clerical sdove@bartoncounty.org

Patricia Reynolds Clerk/Interpreter preynolds@bartoncounty.org

Jeanette Sanders Billing Clerk jsanders@bartoncounty.org

Janel Rose Public Health Educator health@bartoncounty.org

Connie Miller Child Care Licensing Surveyor cmiller@bartoncounty.org

Darlene Moore Healthy Start / Home Visitor dmoore@bartoncounty.org

Stephanie Long, RN Registered Nurse slong@bartoncounty.org

Stacy Johnson, RN Registered Nurse sjohnson2@bartoncounty.org

Linda Michaelis, RN Registered Nurse lmichaelis@bartoncounty.org

Beverly Frizell, RD/LD, CBE WIC Supervisor/ Registered Dietician bfrizell@bartoncounty.org

Mary Waite, RD/LD Dietician mwaite@bartoncounty.org

Elgica Ordonez WIC/Clerical/Interpreter eordonez@bartoncounty.org

Erika Gonzalez WIC/Clerical/Interpreter egonzalez@bartoncounty.org

Ashlea Schneider Breast Feeding Peer Counselor aschneider@bartoncounty.org

Summarize your staff management plan to include verification of staff licensure, documentation of mandated training, performance appraisal process and professional development plan.: Verification of Staff License:

All professional staff hired at Barton CHD is contingent on passing a background check, validating their credentials, urine drug screen, and a Work Fit Test. This is handled in the HR Department for the County. Each position that Barton CHD advertises has the Credentials mentioned, if that is the need for that position.

Staff Orientation:

We take great pride in our Staff Orientation. Barton County is in process of working on a streamlined approach to the legal components of Staff Orientation and will be providing each department with the assistance of the HR portion of orientation. Specific orientation to the specific job description is handled by either the outgoing employee or the Orientation team which consists of the team affiliated with each program. Newly hired staff is not independent in their performance until adequate training and understanding has been utilized.

Performance Appraisal Process:

In November, Department heads in the County Structure are required to evaluate each employee in their Department. This is a lengthy process which allows the employees the ability to provide feedback to their Supervisors.

Professional Development Plan:

Employees are strongly encouraged to seek out Continuing Education and any additional educational opportunities that each program offers. It is our Goal to ensure that we are up to date with any evidence based research to apply to our programs. We want each employee to feel that they are valued and trusted for the services they perform.

Attach an Agency Organizational Chart

Did you attach an Agency Organizational Chart that clearly identifies where the PMI section falls within the agency and the staff associated?: Yes

Strategy: A.1.1 - Build internal capacity**Start Date:****End Date:****Attachments:****Requirement: A.1.1.1 - Attend annual meeting/training provided by KDHE****Start Date:****End Date:****Attachments:****Requirement: A.1.1.2 - Provide orientation and training of new staff****Start Date:****End Date:****Attachments:**

Describe your process for orienting and training staff new to the PMI program.: The process for orienting and training staff new to the PMI program is to refer them to the PMI Management Manual 2016 as well as the PMI Policy and Procedure Manual. Additional training will be included by introducing the PMI forms, available resources in the community for clients, as well as data entry to be completed in DAISEY to staff new to the PMI program. More importantly, staff will understand the importance of the PMI program in that it provides pregnant women comprehensive, individualized, and intensive case management by empowering this population in accomplishing their goals.

Requirement: A.1.1.3 - Develop a method for recruiting selecting, and training staff**Start Date:****End Date:****Attachments:****Strategy: A.1.2 - Communicate and coordinate local work with State staff****Start Date:****End Date:****Attachments:****Requirement: A.1.2.1 - Submit Financial Status Report and Client Demographic Summary quarterly****Start Date:****End Date:****Attachments:****Requirement: A.1.2.2 - Submit Quarterly Progress Report****Start Date:****End Date:****Attachments:****Requirement: A.1.2.3 - Participate in site visits and technical assistance calls as requested by the State****Start Date:****End Date:****Attachments:**

Goal: A.2 - Program evaluation

Start Date:

End Date:

Attachments: PMI- Satisfaction Survey while in program.docx; PMI- Client Satisfaction Survey.docx; PMI- Client Satisfaction Survey-Spanish.docx

Summarize your program evaluation methods to include how you will expand services to meet community needs.: Barton CHD will utilize satisfaction surveys and their results to insure we are meeting the needs of the clients and use their input for improving our services. Grant money will allow us to have in depth support, frequency of support, and education for the Pregnancy population. We will also utilize the technology that this population is comfortable with to communicate, and if this is not available to them, will assist them in finding the means to have this readily available to them. We will announce our new Program at our Community Partnership meeting so that our Partners will be able to refer to our program. We will continue current partnerships and attempt to build new partnerships based on the community's needs. We will make in person visits to the local Health care Providers to explain our program and invite referrals to be made. Policy and procedures will be in place so that the program can run seamlessly with continuity. We will rely on evidence based standards to ensure that our care is the most effective and efficient. Barton CHD will also follow the guidance of our Health Advisory Board to allow us a sounding board for new ideas and services. Our meetings are held monthly with formal agenda and minutes retained. In being awarded this Grant, Barton County will branch out to our neighboring county, Pawnee County in providing PMI services. Barton County PMI staff will work four hours every month in Pawnee County to equal 24 hours in the Grant year. Barton County Health Department staff who already work at the Pawnee County Health Department saw an extreme need for PMI to be offered in Pawnee County. Barton County is dedicated in helping other counties in achieving successful outcomes when working with the Pregnant population.

Attach a Client Satisfaction Survey in the attachment section above

Did you attach a Client Satisfaction Survey?: Yes

Strategy: A.2.1 - Develop a program evaluation process to ensure services are provided as proposed

Start Date:

End Date:

Attachments:

Requirement: A.2.1.1 - Develop and use a client satisfaction survey

Start Date:

End Date:

Attachments:

Requirement: A.2.1.2 - Develop and maintain program policies and procedures that are based on program standards and guidelines.

Start Date:

End Date:

Attachments: PMI- Written Protocols.docx

Strategy: A.2.2 - Create and maintain a functioning advisory group.

Start Date:

End Date:

Attachments:

Describe your PMI Advisory Group membership and frequency of meetings.: We currently utilize a General Advisory Board for our entire Health Department. This is very helpful as they are wise and resourceful and able to offer general guidance into the needs of the community. However, Administration is seeing a need to make the Advisory Group/Council more "REAL", so she is setting up a PMI Specific Advisory Council to talk uniquely about this program. The membership will be made up of former clients as well as professionals who feel like the goals of the PMI Grant are also goals that they share. Meetings will be held quarterly or more frequently if needed.

Requirement: A.2.2.1 - Composition of the advisory group will reflect the community (race, ethnicity, SES)

Start Date:

End Date:

Attachments:

Requirement: A.2.2.2 - Regular meetings will be held and minutes of the meeting kept

Start Date:

End Date:

Attachments:

Grouping B - Data and Information

Goal: B.1 - Measure program impact

Start Date:

End Date:

Attachments:

Describe your program goals, objectives and outcome measures.: According to the most recent State of the Family Kansas Child and Family Wellbeing Indicators completed by Kansas State University and the Department for Children and Families from data collected in 2010, Barton County is ranked 82 out of 105 counties in regards to new mothers that had not earned their high school diploma at the time of their child's birth. One of the goals Barton County Health Department will work on is assisting young mothers in continuing their education during pregnancy. More statistics from the study indicate that Barton County is ranked 35 out of 105 counties to having low birth weight babies. It is the goal of Barton County to assist pregnant women in obtaining prenatal care. Furthermore, Barton County will communicate with healthcare providers the goals and objectives of PMI in working towards a common goal of having healthier babies in Barton County. Another important goal for Barton County is to assist the new moms in spacing out pregnancies and assisting them to obtain family planning services. Barton County is ranked 70 out of 105 for teen pregnancy. Once Barton County Health Department is Becoming A Mom (BAM) trained, the curriculum will be introduced in PMI to ensure and enhance obtainment of goals. BAM provides many helpful and educational topics in helping the pregnant mom having a viable and healthier pregnancy. To measure the outcomes, Barton County Health Department will provide client satisfaction survey's to PMI clients. Additionally, PMI staff will follow-up with PMI clients on how their goal is being accomplished and if they have any recent barriers. Staff will assist PMI clients in pushing through any barriers in order to accomplish their goals.

How will you measure effectiveness of services, interventions and referral networks?: Effectiveness of services, interventions, and referral networks will be measured by our satisfaction surveys, the amount of referrals to our programs, and participation by the Pregnancy Population. With this being our second year of applying for this grant, it is exciting to know that we have vast room for experimentation and improvement and the ability to change the path of these young ladies. We plan on tracking our referral sources to ensure we are saturating the community with awareness. We will offer this program to our Pregnant population when they come for their M & I / WIC appointments. We also want to be a resource for these women to help them make educated decisions about the choices they have with their pregnancies. WE WILL NOT at any time offer abortion education or services to our clients. We will provide an opportunity to assist the pregnant mom in her referrals and assure her that she is not alone and does not have to feel like she has limited options.

How will you ensure services provided are those needed by clients?: Professional judgment will be used by the Social Worker and the Registered Nurse. Barton CHD also plans to seek input from our Community Partnerships as well as soliciting input from our pregnant population as a measurement. We will also stay in contact with our area Providers to see if there is any need that is not being met in our community. Constant re-evaluation of our Programs are always a high priority for Barton County Health Department. Again, we will utilize our Client Satisfaction Survey.

Describe your plan for collecting and entering client information into DAISEY (KDHE approved data system), including who will collect the information and how it will be collected. If you plan to import data from another system, include the name of the system (Insight, Nightingale Notes, etc.): At this time, the plan is to have our social worker enter client information into DAISEY. We have requested a tablet for the social worker to utilize when interviewing the client to make data entry seamless and effortless as well as discrete. Furthermore, the social worker will request that the client complete an Edinburgh Assessment, Intake and Needs Assessment, Life Domains Goal Planning, Client Goal Tracking, and Client Satisfaction Survey to collect important and valuable information for the program.

Strategy: B.1.1 - Develop an evaluation tool to measure program effectiveness

Start Date: 07/01/2016

End Date: 06/30/2017

Attachments:

Requirement: B.1.1.1 - Gather and use data to plan and evaluate interventions and referral networks

Start Date:

End Date:

Attachments:

Requirement: B.1.1.2 - Gather and use data to assess program impact

Start Date:

End Date:

Attachments:

Grouping D - Interventions to Improve Public Health

Goal: D.1 - Provide services to enable pregnant women to carry their pregnancies to term

Start Date:

End Date:

Attachments:

Describe services to be provided to pregnant women that will enable them to carry their pregnancies to term. Note the strategies and curriculums used and note whether or not they are evidence-based.: Barton CHD will offer regularly scheduled appointments, educational workshop opportunities, support groups, and on-call services for our Pregnant population regardless of the ability to pay. Our Policy and Procedure manual will be available to all staff to ensure that the PMI services are implemented according to guidelines. We will emphasize the Life Skills necessary to make sure these soon to be moms have the tools needed to provide for their new family. We will provide one on one contact with the program Professionals as well as group education opportunities. Education will play a pivotal role in this program. Adoption services and pregnancy education will be available as part of the program concept. We will also work closely with them to teach goal setting skills and goal obtainment skills. We will saturate our Community with awareness of the program. In small counties like Barton, word of mouth is a very valuable marketing tool. Also, having Barton and Pawnee share a border will also help promote these services in Pawnee County. We also want to be a resource for these women to help them make educated decisions about the choices they have with their pregnancies. We will provide an opportunity to assist the pregnant mom in her referrals and assure her that she is not alone and does not have to feel like she has limited options. We look forward to utilizing BaM as soon as we have received our training, as this has proven to work with this demographic population.

Describe the adoption services and pregnancy education to be provided as part of the program.: Barton CHD will refer to those Pregnant women to Catholic Charities if they chose and offer assistance in transportation if necessary. If needed, adoption will always be offered as an option and those interested will be referred to the agencies that are applicable. Pregnancy education will be provided from entry to exit of this program. We believe strongly in the ability to give women the tools they need to succeed, and education will be a key component of our program. Our Case Managers will network with adoption counselors as well as refer to a written plan for providing adequate resources and referrals.

Estimate the total number of pregnant women to be served during the grant period.: 30

Strategy: D.1.1 - Assure that no individuals unable to pay will be denied pregnancy maintenance services

Start Date:

End Date:

Attachments:

Requirement: D.1.1.1 - Have on file written protocols that clearly outline how the local pregnancy maintenance services are to be implemented

Start Date:

End Date:

Attachments:

Strategy: D.1.2 - Adoption services and pregnancy education will be part of the program

Start Date:

End Date:

Attachments:

Requirement: D.1.2.1 - Case managers to attend adoption training class

Start Date:

End Date:

Attachments:

Requirement: D.1.2.2 - Provide plan for providing adoption as an option

Start Date:

End Date:

Attachments:

Requirement: D.1.2.3 - Provide adequate resources and referrals

Start Date:

End Date:

Attachments:

Goal: D.2 - The program shall not perform, promote or refer for education in favor of abortion.

Start Date:

End Date:

Attachments:

Can you provide assurances that the program will not perform, promote or refer for education in favor of abortion?: Yes

Select all counties to be served below

County: Barton; Pawnee

Strategy: D.2.1 - Provide assurances

Start Date:

End Date:

Attachments:

Grouping E - Communications and Promotions

Goal: E.1 - Increase public awareness of services and generate buy in

Start Date:

End Date:

Attachments:

How will you promote your Pregnancy Maintenance Initiative (PMI) services to the community?: Barton CHD will promote Family and discuss Healthy Relationships as well as provide Self-Esteem building so that the pregnant women and post -delivery women feel more confident and prepared to participate in the work force as well as have the ability to reintegrate back into society as a productive citizen. The women in this program will be able to set her Goals and the method in which to obtain it. We will also be acutely aware of Post-Partum Depression and make appropriate referrals if needed. We will promote ourselves in the community with Community Partnership and we will reach out to Birthright as well as other Faith Based organizations to help us with promoting this program.

What are your planned outreach activities?: Barton CHD planned outreach activities include the Woman's Fair, which is put on locally by our Community. We will also plan on extending our information to the local Health Care Providers as well as the Family Crisis Center. As events arise, we will collaborate on those and try to reach as many possible clients as possible. Our Community Partnership is in constant motion with the pulse of our community and is always looking for ways to serve. We will have a strong Partnership with them. We will continue to use Social Media as a means to reach the younger population. We will also continue to use our Digital Sign to offer phone numbers to contact with questions.

Strategy: E.1.1 - Promote services to community

Start Date:

End Date:

Attachments:

Strategy: E.1.2 - Planned outreach activities

Start Date:

End Date:

Attachments:

Strategy: E.1.3 - Target and recruit clients

Start Date:

End Date:

Attachments:

Grouping F - Partnerships

Goal: F.1 - Collaborative partnerships with community providers**Start Date:****End Date:****Attachments:**

Identify your key partners including community-based health, social service providers, and Maternal and Child Health (MCH). Describe how you collaborate to ensure needed services are provided.: Our Community Partnership includes, but is not limited to:

Mental Health Center (Mental Health), Schools (to stay in school or an alternative and to assist with the betterment of the Pregnant Woman), Area Primary Care Providers, Heart of Kansas (Medical Care), Health Department (M & I, Immunizations, Educational Opportunity, etc.), Family Crisis Center and the Child Advocacy Center (Housing assistance, legal assistance, or other services as needed) BirthRight (Any assistance as needed), WIC (educational information and assistance with food, breastfeeding support), Barton County Food Bank (Assistance with food), the Dream Center (Assistance with housing and urgent housing), DCF (Safety and legal support), Various Faith Based Organizations, Kan-Quit, Employment agencies, and Juvenile Services.

When referring for services outside the program, what are the processes for initial referrals and for follow-up after referral?: Barton CHD receives the intake and documents that referral. A social worker or registered nurse will follow-up on the referral and initiate the Case Management to investigate what services this Pregnant women is needing and where to begin to assist her. If this women does not qualify for services, Barton CHD will ensure that the pregnant woman finds the assistance she needs, regardless of payor source. Follow-up will be initiated at the time of the Intake by making sure that the checklists are maintained and followed. and throughout the time in the program by the Case Manager. We continue follow-up as the program allows and ensures that all needs are met.

Strategy: F.1.1 - Build and maintain local partnerships**Start Date:****End Date:****Attachments:****Requirement: F.1.1.1 - Develop and maintain collaborative partnerships with community providers of related services****Start Date:****End Date:****Attachments:****Requirement: F.1.1.2 - Develop referral sources for related services****Start Date:****End Date:****Attachments:** Resource List 2-2016.doc**Requirement: F.1.1.3 - Track referrals made and outcomes of those referrals****Start Date:****End Date:****Attachments:**